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## Lost Passport or ID Card — What to Do in Germany?

Step-by-step guide if you lose or have your Reisepass and Personalausweis stolen: Police, Consulate, replacement documents and tips for foreigners.

**Deutsche Begriffe:** Reisepass | Personalausweis | Verlustanzeige | Polizei | Konsulat | Ersatzdokument | Passersatz

### First Steps After Loss or Theft

If you lose your **Reisepass**, **Personalausweis** or **Aufenthaltstitel** in Germany or it is stolen, you must act quickly. A lost identity document can be misused for **identity theft**, and without a valid ID you cannot identify yourself.

Immediate Actions:

- 1. Stay calm** — carefully reconstruct the loss (when and where was it last seen?)
- 2. Notify the police** — file a loss report
- 3. Contact your Consulate/Embassy** (for foreign documents)
- 4. Inform the Foreigners' Office** (if Aufenthaltstitel is affected)

### Step 1 — File a Loss Report with the Police

Go to the nearest **police station** and file a **loss report** (in case of theft: **theft report**).

You will need:

- Your **name** and **address** in Germany
- A **description** of the lost document (type, number, issue date, if known)

- Information about the **location of loss** and **time**

The police will issue you a **written confirmation** of the loss report. **Keep this in a safe place** — you will need it for all further steps.

**Costs:** Filing a loss report with the police is **free of charge**.

Why is the Loss Report So Important?

- It protects you from **misuse** of your document (e.g. identity theft)
- It is a **prerequisite** for applying for a replacement document
- The lost passport is **blocked in searchable databases** (SIS II / INPOL)
- Without a loss report, you may encounter problems during checks

## Step 2 — Apply for a Replacement Document

For German Citizens

Go with the loss report to the **Citizen's Office** (Bürgeramt) of your place of residence and apply for:

Document	Costs	Processing Time
<b>Personalausweis</b>	€37 (under 24: €22.80)	3-6 weeks
<b>Reisepass</b>	€70 (under 24: €37.50)	3-6 weeks
<b>Temporary Personalausweis</b>	€10	Immediate (same day)
<b>Temporary Reisepass</b>	€26	Immediate (same day)
<b>Express Reisepass</b>	€102 (under 24: €69.50)	3 business days

### Required Documents:

- **Loss report** from the police
- **Biometric passport photo** (no older than 6 months)
- If necessary **birth certificate** or **marriage certificate**
- **Certificate of registration** (if no other document is available)

For Foreign Nationals (EU)

EU citizens can only apply for their **Personalausweis** or **Reisepass** in their **country of origin** or at the competent **Consulate** in Germany.

### Procedure:

1. File a loss report with German police
2. Contact your **Consulate** or **Embassy** in Germany
3. Apply for an **Emergency Travel Document** (ETD) or a new passport
4. Costs and processing times vary by country

For Third-Country Nationals (Non-EU)

If you are from a non-EU country and lose your passport:

1. **Loss report** with German police
2. Immediately contact your **Consulate** or **Embassy**
3. Apply for a **new passport** or **travel document** (Laissez-Passer) there
4. Go to the **Foreigners' Office** with the new document

## Step 3 — Lost Aufenthaltstitel

If you have lost your **Aufenthaltstitel** (electronic Aufenthaltstitel — eAT), you must additionally:

1. **Notify the Foreigners' Office** (in person or by phone)
2. **Schedule an appointment** at the Foreigners' Office
3. Apply for a new eAT

### **Required Documents:**

- Loss report from the police
- Biometric passport photo
- Valid passport (or substitute document)
- €67 fee

**Important:** Until the new eAT is issued (4–6 weeks), you will receive a **certificate of fictional entry** (Fiktionsbescheinigung). This confirms that your stay remains lawful.

Special Case: Lost Both Passport and Aufenthaltstitel

If you have lost **both documents at the same time:**

1. First file a loss report with the **police** for both documents
2. Then apply for a new passport at your **Consulate**
3. With the new passport and loss report, go to the **Foreigners' Office**
4. Apply for a new Aufenthaltstitel there

Until all documents are reissued, the **loss report** and possibly a **certificate of fictional entry** serve as provisional proof.

## Lost and Found Office — Maybe It Was Found

Before you reapply for all documents, it's worth checking the **Lost and Found Office** (Fundamt):

- **Online:** Many cities have an online lost and found service (e.g. fundservice.berlin.de)
- **In person:** Lost and Found Office at City Hall or Citizen's Office
- **Storage period:** Lost items are usually kept for **6 months**

## Important Tips

### Securing Documents — Preventively

- Make **copies** (paper and digital) of all important documents: passport, Aufenthaltstitel, birth certificate
- Store copies **securely** (e.g. encrypted cloud, not in the same wallet)
- Write down **document numbers** separately

### Lost Abroad

If you lose your passport **abroad** (e.g. while traveling):

- Contact the **German Consulate** (for German passport) or your home country's consulate
- An **emergency passport** or **travel document** allows you to return to Germany
- Costs are approximately **€26-70** depending on the document and country

### Loss Report vs. Theft Report

- **Loss report** = you lost the document (not a criminal offense)
- **Theft report** = your document was stolen (criminal report)
- In case of theft, you may be able to claim **damages** through your **household insurance**

### Observe Deadlines

- **Loss report:** File immediately — there is no deadline, but the sooner the better

- **Foreigners' Office:** Report the loss **without undue delay** — otherwise you risk a fine
- **ID requirement:** Germans aged 16 and above are required to have a valid Personalausweis or Reisepass

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