



hamboorg.city

Moving in Germany — The Complete Checklist

Everything you need to know about moving: lease termination, Ummeldung, Nachsendeauftrag, handover protocol and more. Status: March 2026.

Deutsche Begriffe: Umzug | Nachsendeauftrag | Ummeldung | Mietkaution | Übergabeprotokoll

Moving in Germany — The Complete Checklist

> Status: March 2026. All information without warranty.

3 Months Before

- **Terminate rental agreement** (notice period: typically 3 months to end of month)
- Find new apartment and sign rental contract
- **Compare and book moving companies** (or rent a van)
- **Request leave of absence** from employer (some collective agreements: 1-2 days)
- Register children in new school/daycare

1 Month Before

- **Set up Nachsendeauftrag** at the post office (online: €28.90 for 6 months)
- Prepare address changes: bank, insurance, employer, GEZ, tax office
- Register electricity/gas at new location (or switch provider)
- Terminate or transfer internet/phone (check cancellation rights!)
- Declutter and sort out belongings

On Moving Day

- **Create Übergabeprotokoll** with old landlord (document condition, take photos!)
- Return all keys
- Read meter readings (electricity, gas, water) and note them
- **Create Übergabeprotokoll** for new apartment

After Moving (Within 14 Days!)

- **Ummeldung at local registration office** — mandatory within 14 days!
- Bring: ID + housing confirmation from new landlord
- Keep new registration certificate
- Update address with all institutions: bank, employer, health insurance, tax office
- Re-register vehicle (if moving to different registration district)
- **Deposit** from old apartment: return within max. 6 months (landlord may wait for any deductions)

Moving Costs

Item	Cost (approx.)
Moving company (2-room, local)	€500-1,200
Van rental (1 day)	€50-120
Nachsendeauftrag	€28.90 (6 months)
Ummeldung	free
Renovation of old apartment	€200-800

Tips

- **Parking ban** for moving van — request from municipal office (approx. €50-100)
- **Moving costs** are tax-deductible (job-related move: flat rate €886)
- Photos of condition of both apartments — protects against deposit disputes